

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**December 12-13, 1958**

**For the confidential information  
of the Board of Trustee**

President Hansen called the December meeting of the Board of Trustees to order at 10:00 a.m. on December 12. The following members were present: Hansen, Reed, Sullivan, Patterson, Brough, Jones, Newton, Chamberlain, Peck, McIntire and, ex-officio, Humphrey. Mr. McCracken and Mrs. Bush and, ex-officio, Governor Simpson and Miss Linford, were not present.

Mr. McIntire reminded the Trustees of a question he had raised at the October meeting concerning the failure of the Bookstore balance sheet to reflect the loan of \$20,000 made to the Recreation Camp. He stated that although he had learned the reason for this fact--that \$40,000 had been removed from the Bookstore account and placed in a special reserve from which the loan had been made--he still felt statements from the Bookstore should reflect such transactions as the loan to the Recreation Camp. After some discussion, Mr. McIntire moved that when Bookstore financial statements are presented to the Board in the future any and all funds and notes due the Bookstore be shown on the balance sheet. Mr. Sullivan seconded the motion and it was carried.

Mr. Chamberlain then moved that the minutes of the October 9-10 meeting of the Board be approved. Mr. Brough seconded the motion and it was carried.

Following an expression of appreciation by Mr. Chamberlain for the teakwood gavel presented to him by the Board of Trustees at the annual meeting of the Association of Governing Boards, at which he presided as President, the Trustees gave their attention to the President's Report.

Mr. Peck moved, Mr. Newton seconded, and it was carried that the following appointments be approved:

BOOKSTORE

APPROVAL OF MINUTES

APPOINTMENTS

1. Mrs. Edna C. Applegate as Home Demonstration Agent in Weston County, effective January 1, 1959, at a salary rate of \$4,668 on a twelve-month basis.

Applegate

2. Mrs. Edith G. Andersen as Home Demonstration Agent in Park County, effective January 1, 1959, at a salary rate of \$6,108 on a twelve-month basis.

Andersen

3. Dr. Paul O. Stratton as Head of the Department of Animal Production, effective December 15, 1958, at a salary rate of \$9,420 on a twelve-month basis.

Stratton

4. Mr. John B. Richard as Supply Instructor in Political Science, effective December 1, 1958, at a salary rate of \$4,800 for the academic year 1958-59.

Richard

For the information of the Board President Humphrey reported the resignation of Mr. C. F. Whittemore, Assistant Professor of Political Science, effective November 30, 1958, to accept a position as Legislative Assistant to Senator-elect Gale W. McGee.

RESIGNATION

Whittemore

Sabbatical Leaves. Most of the remainder of the morning was spent in a discussion of the requests for sabbatical leave for 1959-60. Dr. Humphrey reminded the Trustees that those granted sabbatical leave for a calendar or academic year would receive fifty per cent of their annual salary rate and that those granted leave for a semester or for six months (in the case of twelve-month employees) would receive one hundred per cent of their annual salary rate. He asked that any leaves involving expenditure of additional funds be approved contingent upon Legislative approval of that part of the budget in which provision for leaves is made. He pointed out that if the five requests for leave by members

LEAVES OF ABSENCE

Sabbatical Leaves

of the Arts and Sciences faculty were approved, the cost as reflected in the 1959-60 budget for acceptable replacements would be \$3,650 more than was included in the budget submitted to the Legislature.

Mr. Newton moved, Mrs. Patterson seconded, and it was carried that the Board approve sabbatical leaves as follows:

1. Mr. William R. Thomas, Assistant Professor of Animal Production, a year's leave beginning July 28, 1959, to permit him to do graduate work at Iowa State College.

Thomas

2. Mr. Glenn P. Roehrkasse, Assistant Professor of Agricultural Economics, a year's leave beginning August 1, 1959, to permit him to study toward the Ph.D. degree at Iowa State College.

Roehrkasse

3. Dr. M. Weldon Glenn, Associate Professor of Veterinary Science, a year's leave beginning October 24, 1959, to permit him to work toward the M. S. degree at Colorado State University.

Glenn

4. Mr. Blaine Bradshaw, County Agent Leader, a leave for six months, January 1 to June 30, 1960, to enable him to obtain a master's degree at Colorado State University in Extension Education.

Bradshaw

5. Mr. Don H. Tippetts, County Agent in Hot Springs County, a leave for six months, January 1 to June 30, 1960, to enable him to obtain a master's degree at Colorado State University in Extension Education.

Tippetts

6. Mr. K. Boyd Ellis, Extension Poultry Specialist, a leave for six months, January 1 to June 30, 1960 to permit him to complete work for the master's degree in Extension Education at Colorado State University.

Ellis

7. Mr. Reed moved, Mr. Jones seconded, and it was carried that the Board approve the request of Dr. H. D. Thomas, Professor of Geology and State Geologist, for a sabbatical leave for the second semester of the 1959-60 academic year to permit him to study the Paleozoic and Mesozoic rocks of the southwestern part of the United States.

Thomas

8. Mr. Jones moved that the Board approve the request of Mr. C. P. Seltenrich, Assistant Professor of Music, for a sabbatical leave for the academic year 1959-60 to permit him to do advanced study--probably at Boston University. Mr. Newton seconded the motion and it was carried.

Seltenrich

9. Mr. Peck moved that the Board approve the request of Mr. Robert Russin, Professor of Art, for a sabbatical leave for the academic year 1959-60 to permit him to write a book on the use of plastics in sculpture, to take a course in artistic anatomy at either the Academia de Bella Arts in Florence or Rome or at the University of Mexico, and to prepare for another one-man show in New York. Mr. Newton seconded the motion and it was carried.

Russin

10. Mr. Newton moved that the Board approve the request of Dr. John D. Alford, Coordinator of Audio-Visual Services and Correspondence Study, for the fall semester of the 1959-60 academic year to permit him to do postdoctoral work in audio-visual education, television, and photography. Mr. Jones seconded the motion and it was carried.

Alford

The Board adjourned for lunch at 12:30 and reassembled at 1:30 with Mr. McCracken and Miss Linford present in addition to those who were present for the morning session.

11. Discussion of the request for sabbatical leave was resumed after lunch and Mr. Peck moved that the Board disapprove the request of Dr. Edna L. Furness, Professor of English and Foreign Language Education, that she be given a leave for the first semester of the 1959-60 academic year to permit her to work with Wyoming high school English teachers who are members of the State Steering Committee for the English Curriculum and who are setting up a course of study in that area of instruction. Mr. Chamberlain seconded the motion and it was carried.

Furness

12. Mr. McIntire moved that the Board disapprove the request of Dr. R. R. Dunham, Head of the Department of Speech, for a sabbatical leave for the second semester of the 1959-60 academic year to permit him to go to England, France, and Italy to study and observe the academic and professional speech and theatre training, to study current trends in theatrical production, and to use the libraries and museums to complete a study on the development of the European theatre in the 17th and 18th centuries. Mr. Chamberlain seconded the motion and it was carried.

Dunham

Dr. Dunham's request for leave led to a discussion of the Department of Speech. Mr. McCracken moved that the Board go on record as feeling that the Department of Speech is weak and needs to be improved and strengthened, and that the Board direct the administration to explore ways and means by which the Department can be strengthened. Mr. Chamberlain seconded the motion and it was carried.

DEPARTMENT OF SPEECH

Sabbatical Leaves. 13. Mr. Chamberlain moved that the Board disapprove the request of Dr. Charles P. Beall, Associate Professor of Political Science, for a sabbatical leave for the academic year 1959-60 to permit him to go to Sweden to make an investigation and analysis of decision-making in the political parties of that country and to make an investigation of the local structure of the Swedish Communist Party. Mr. Reed seconded the motion and it was carried.

LEAVES OF ABSENCESabbatical LeavesBeall

Sick Leave and Leave Without Pay. Mr. Reed moved that the Board approve the request of Mr. Harold Alley, Instructor and Research Assistant in Agronomy, that the beginning date of his leave without pay for study be changed from November 1, 1958, to January 24, 1959 (the terminating date of September 1, 1959 remaining the same), and that he be placed on sick leave from October 11, 1958 through January 23, 1959. Mrs. Patterson seconded the motion and it was carried.

Sick Leave and Leave Without PayAlley

1. Agricultural Experiment Station. Mr. McIntire moved, Mr. Sullivan seconded, and it was carried that the Board approve the following allocation of the increase of \$6,249 in the Hatch Amended funds for the 1958-59 fiscal year:

Agricultural Economics:	Assistants	\$ 600	
	Contractual	100	
	Travel	<u>100</u>	\$ 800
Agronomy:	Contractual	1,050	
	Supplies	<u>950</u>	2,000
Animal Production:	Assistants	300	
	Contractual	1,000	
	Supplies	600	
	Equipment	<u>100</u>	2,000
Veterinary Science	Assistants	<u>1,449</u>	<u>1,449</u>
			\$6,249

BUDGET CHANGES

Agricultural Experiment Station

2. Power Plant. Mr. R. E. Barrett of the Stanley Engineering Company, Mr. L. G. Meeboer, Director of Finance and Budget, and Mr. C. B. Jensen, Superintendent of Buildings and Grounds, joined the meeting for a discussion of the report on the Power Plant. Upon the recommendation of Mr. Barrett, Mr. McIntire moved that the Board authorize an expenditure not to exceed \$2,500 from the 1957-59 Legislative appropriation for the Power Plant to complete the water softener equipment needed at the Power Plant. Mr. Newton seconded the motion and it was carried.

Power Plant

3. Power Plant. Mr. McIntire then moved that the Board authorize payment of a sum not to exceed \$500 to Mr. Barrett for his services in connection with the study of the Power Plant. Mrs. Patterson seconded the motion and it was carried.

Power Plant

Upon the recommendation of Dr. Humphrey, Mr. McIntire moved that the President be authorized to employ the Stanley Engineering Company for any advice or help he might need with regard to the Power Plant during the 1959 Legislative session. Mr. Jones seconded the motion and it was carried.

POWER PLANT

Mr. Newton then read a detailed report of the study made by the Physical Plant and Equipment Committee the preceding day with regard to the Power Plant and the University's present and future steam and electric needs. (See minutes of the Physical Plant and Equipment Committee beginning on page 1128.) It was the consensus of the Board that the members of the Physical Plant and Equipment Committee had done a very fine job in analyzing the various proposals and in making the recommendations they had made. Mr. Brough moved that the report be approved. Mrs. Patterson seconded the motion and it was carried. Mr. Barrett left the meeting at 3:45 p.m.

Mr. Newton moved that President Humphrey be authorized to begin negotiations with the U. S. Bureau of Reclamation to determine whether or not it would be feasible for the Bureau to supply power to the University and at what rates. Mr. Brough seconded the motion and it was carried.

The next hour was spent in a discussion of the space available on the campus for future buildings. On a large map of the campus prepared by Dr. S. H. Knight, Head of the Geology Department, and placed in the Board room, Dr. Humphrey pointed out places where ten future buildings could be located between 9th and 15th Streets. Mr. Jones raised a question about the possibility of constructing two-story rather than one-story apartments for married students in an effort to save space. Mr. McCracken expressed the opinion that if the University acquires the land which it hopes to secure authorization from the 1959 Legislature to acquire, space probably will not be a problem for some forty to fifty years, and that by that time the apartments to be constructed in the next year or two would need to be replaced.

SPACE FOR FUTURE  
BUILDINGS

1. Buildings and Grounds Department. Mr. Brough moved that the Board authorize an appropriation of \$4,989.50 to cover the cost of repairing the "Badger" ditch digger acquired by the University in 1950 as surplus property. Mrs. Patterson seconded the motion and it was carried.

BUDGET CHANGES  
Buildings and Grounds Department

2. Buildings and Grounds Department. Mr. Chamberlain moved that the Board authorize an appropriation of \$800 to cover necessary repairs to the Campus Department International Front-end Loader. Mr. Jones seconded the motion and it was carried. Mr. Jensen then left the meeting.

Buildings and Grounds Department

3. Department of Agricultural Economics. Mr. Newton moved that the Board authorize an appropriation of \$880 to replace a Monroe calculator recently stolen from the department. Mr. Peck seconded the motion and it was carried. Mr. Meeboer then left the meeting.

Department of Agricultural Economics

4. Department of English. Mr. Reed moved that an appropriation of \$300 be authorized to cover the cost of employing substitute teachers for Dr. Ruth Hudson's classes for approximately three weeks during her illness. Mrs. Patterson seconded the motion and it was carried.

Department of English

5. College of Engineering. Mr. Chamberlain moved that an appropriation of \$600 be authorized to cover the cost of examination for accrediting purposes of the Architectural, Civil, Electrical, and General Engineering curricula by the Engineers' Council for Professional Development. Mrs. Patterson seconded the motion and it was carried.

College of Engineering

6. Library. Mr. Peck moved that an additional appropriation of \$1,000 be approved for the travel budget of the Library to permit the Archivist to take two trips in connection with the work of the Petroleum History Center and the Western History program. Mrs. Patterson seconded the motion and it was carried.

Library

7. Division of Related Student Services. Mr. Reed moved that the Board authorize an appropriation of \$2,100 to provide the additional amount

Division of Related Student Services

needed to pay the salary of an extra full-time clerk in the Registrar's office for 1958-59, with the understanding that the position would not necessarily carry forward to 1959-60. Mr. Sullivan seconded the motion and it was carried.

8. Army ROTC. Mr. Newton moved that the Board authorize an appropriation of \$412.56 for the purpose of installing fluorescent light fixtures in classrooms 204 and 256 in the Gymnasium. Mrs. Patterson seconded the motion and it was carried.

Mr. Sullivan moved that the Board give tentative approval to the proposed operating budget for the Summer School for the period July 1, 1959 to June 30, 1960, totaling \$151,829. Mrs. Patterson seconded the motion and it was carried.

Mr. Sullivan moved that the Board approve the request of Athletic Director G. J. Jacoby for permission to use air transportation for the football team to El Paso, Texas, and return for the Sun Bowl game. Mr. Jones seconded the motion and it was carried.

The Trustees considered a recommendation by Miss E. Luella Galliver, Dean of Women, that, because of the anticipated increase in enrollment of women students, a policy be adopted giving preference to underclass girls (freshmen and sophomores) in assigning accommodations in Hoyt and Knight Halls. Miss Galliver recommended assignment of all rooms in Hoyt Hall to freshmen and assignment of rooms in Knight Hall on a percentage basis as follows: seniors, 5%; juniors, 10%; sophomores, 35%; and freshmen, 50%. In accepting the few sophomores and upperclass women who would live in Knight Hall, Miss Galliver proposed the use of a petition to be submitted by the student and co-signed by her parents and accompanied by

Army ROTC

SUMMER SCHOOL BUDGET

AIR TRANSPORTATION  
FOR FOOTBALL TEAM

POLICY CONCERNING  
HOUSING FOR WOMEN  
STUDENTS

an advance payment of \$20.00 plus the regular \$5.00 room deposit. Mr. Peck moved that Miss Galliver's recommendations be approved. Mrs. Patterson seconded the motion and it was carried.

Mr. McCracken mentioned the need for additional fraternities and sororities on the campus. President Humphrey called attention to the discussion on this subject at the July Board meeting, at which Mr. McCracken and Mr. Peck were authorized to prepare a resolution for Board adoption recommending establishment of new sororities and fraternities on the campus. Mr. McCracken stated that the resolution would be prepared and submitted to the Board.

For the information of the Board President Humphrey presented a report from the Internal Auditor on the work he had done since the October Board meeting. The Auditor reported on work he had done for the Alumni Association, the Department of School Services, the Bookstore, Hudson Dormitory, and the President (in connection with three special studies).

Mr. McIntire called attention to the financial report on the Bookstore prepared by the Internal Auditor and questioned the fact that almost 32 per cent of the accounts receivable represented sales made prior to March. Dr. Humphrey stated that there is a policy requiring all departments to accompany their orders with requisitions but that he assumed perhaps the policy had not been enforced. He stated that he would ask the Internal Auditor to investigate the matter and give the Board a report.

Dr. Humphrey reminded the Trustees of the discussion at the October Board meeting concerning a request from Colonel G. F. Friederichs, Commander at Fort Warren, for permission to use the University Fieldhouse for the purpose of evacuating the air base in the event of an emergency.

NEED FOR ADDITIONAL  
SORORITIES AND  
FRATERNITIES ON  
CAMPUS

REPORT OF INTERNAL  
AUDITOR

REQUEST FROM FORT  
WARREN FOR USE OF  
FIELDHOUSE IN  
EMERGENCY

He stated that, in accordance with the Board's direction, he had written to Colonel Friederichs to ascertain the terms under which the government would be willing to enter into an agreement with the University for use of the Fieldhouse. President Humphrey presented the proposal he had received as a result of his contacts with Colonel Friederichs.

It was the consensus of the Board that there should be some provision in the agreement for payment by the government for any damages to University property as a result of the use of the building by the air base, and that the agreement should also include a provision that the Fieldhouse would be used only in the event the President of the United States declares a national emergency. Mr. Newton moved that Dr. Humphrey be authorized to have the agreement re-written by the University's legal advisor to incorporate the two provisions stated and that President Humphrey be authorized to sign the agreement and send it to Colonel Friederichs. Mr. Reed seconded the motion and it was carried.

The Trustees considered next a proposed agreement prepared by the University's legal advisor granting permission to the Wyoming Military Board to connect to the University's sewer line, which terminates on 22nd Street, and extend the line to the Armory being constructed by the Military Board. Mr. McIntire moved that the legal advisor be directed to include in the agreement a provision that the University shall have the right to connect to the sewer line to be constructed by the Military Board but that no one else can have that right without permission of the University Board of Trustees, and that the President and the Secretary of the Trustees be authorized to sign the revised agreement. Mr. Reed seconded the motion and it was carried.

AGREEMENT WITH  
WYOMING MILITARY BOARD

AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of December, 1958 between THE TRUSTEES OF THE UNIVERSITY OF WYOMING, a body corporate, hereinafter called the UNIVERSITY, and the STATE OF WYOMING MILITARY BOARD, hereinafter called the MILITARY BOARD.

## WITNESSETH:

WHEREAS the University presently has a sewer line terminating on 22nd St. approximately 150 feet south of Willett Drive in the City of Laramie, and

WHEREAS the Military Board is constructing an Armory approximately 1400 feet north and 1000 feet east of the above described corner and desires to connect to the terminal of the University's sewer line as above described and extend said line to said Armory, and

WHEREAS the University has an option to acquire certain lands from the City of Laramie which lands will be adjacent to the said sewer line when so extended,

NOW THEREFORE, the parties agree as follows:

1. The University hereby grants to the Military Board permission to connect to the terminal of the University's sewer line as above described. All expenses in making such connection shall be borne by the Military Board and the Military Board shall be responsible for any damage to the existing sewer line in making such connection.
2. The Military Board agrees to construct, at its sole expense, a sewer line from said terminal to the site of its Armory. Said sewer line shall be located generally along 22nd St., Willett Drive, and the west and north boundaries of the southeast quarter of the northeast quarter of Section 34 T16N, R73W of the 6th P.M.
3. The Military Board further agrees that the University shall, at any time in the future, have the right to connect to the sewer line to be constructed under paragraph 2 above, for the service of buildings or other improvements which the University may hereafter construct in the vicinity of said sewer line, either on the land presently under option from the City of Laramie or other land. It is further agreed that no other person or firm whatsoever shall be permitted to connect to said sewer line without the prior consent, in writing, of the University.
4. It is understood and agreed that the Military Board shall have the sole responsibility for obtaining the necessary easement or right of way for said sewer from the City of Laramie but the University agrees to release said easement or right of way from its option as above described, or to make said option subject to said easement or right of way.

IN WITNESS WHEREOF the parties have caused these presents to be executed by their duly authorized officers on the day and year first above written.

Attest:

THE TRUSTEES OF THE UNIVERSITY OF WYOMING

Secretary

By

President

Attest:

STATE OF WYOMING MILITARY BOARD

By

Mr. Newton moved, Mr. Chamberlain seconded, and it was carried that the Board approve the action taken in approving the following change orders:

CHANGE ORDERS

Wyoming Union Addition - Garton & Garton, Inc.;

Change Order No.4:

- 1. Install lavatory on south wall of Room #2 and re-vent unit. . . . . \$306.00
- 2. Extend two 8" wide flange columns on east end of existing building to support new truss . . . . . 110.66
- Increase . . . . . \$416.66

Change Order No. 3:

- 1. Furnish and install 1" steam line with shut-offs to north dock refuse area . . . . \$381.00
- 2. Change six doors to B label and change six exit devices to mortise type (doors to and from north and south stair shafts) . 104.00
- Increase . . . . . \$485.00

Veterinary Medical Research Center - Spiegelberg Lumber and Building Company:

Change Order No. 1:

In lieu of clear silicone moisture sealer, apply colored silicone moisture sealer in Rooms No. 104 and 109 through 136. Mask off floors and other surfaces as required to prevent coloring of these areas - Increase. . . . . \$726.80

Mr. Newton moved that the Board approve the recommendation in the APPOINTMENT Addendum to the President's Report that Dr. Thomas M. Schwink be appointed Schwink

Assistant Professor of Parasitology and Assistant Parasitologist, effective June 10, 1959, at a salary rate of \$7,200 on a twelve-month basis. Mr. Sullivan seconded the motion and it was carried.

For the information of the Board President Humphrey reported the resignation of Dr. G. R. DeFoliart as Associate Professor of Entomology and Associate Entomologist, effective February 28, 1959, to accept a position at the University of Wisconsin.

1. Mr. Chamberlain moved that the Board approve the request of Dean R. R. Hamilton of the College of Law for a sabbatical leave for the spring semester of the 1958-59 academic year to permit him to interview Southern lawyers and assemble information on legal aspects of the segregation problem and to visit a number of representative colleges and universities to learn the nature and extent of their school law problems. Mr. Brough seconded the motion and it was carried.

2. Mr. Sullivan moved that the Board approve the request of Mr. Frank J. Trelease, Professor of Law, for a sabbatical leave for the academic year 1959-60 to permit him to accept a research fellowship at the University of Wisconsin Law School under a program that would lead to the degree of Doctor of the Science of Jurisprudence. Mr. Chamberlain seconded the motion and it was carried.

The Board adjourned at 5:10 p.m. and reassembled at 10:15 a.m. on December 13, with the same members present who were present for the previous day's session.

Mr. McIntire read the following recommendations which he had prepared with regard to future negotiations with the Pacific Power and Light Company: It is recommended that President Humphrey be directed to inform

RESIGNATIONDeFoliartSABBATICAL LEAVESHamiltonTreleasePOWER PLANT

the Laramie manager of the Pacific Power and Light Company that University officials desire to discuss with proper officials of the Pacific Power and Light Company certain changes in the proposed contract submitted to the Board. It is further recommended that Dr. Humphrey be directed to negotiate for a rate based on operating present generating equipment, eliminating the escalator clause, and monthly minimum demand charges, the transformers to be three single-phase instead of one three-phase. It is also recommended that the Board state a preference for an extension of the present contract for an additional period of one year with increase in demand rights or for a new two-year contract, any rate change to be approved by the Public Service Commission before becoming effective. In his negotiation with Pacific Power and Light Company officials the President should inform them that the University expects to ask for authority to include in its request to the Legislature the cost of new generating equipment necessary to protect its electric demand if acceptable contracts with the Pacific Power and Light Company cannot be obtained, but that the University desires to purchase power and will only consider capital investments for generating equipment as a measure to protect the operating costs of electric power necessary for University operations. Mr. McIntire moved that the recommendations be approved as read. Mr. Sullivan seconded the motion and it was carried.

Mr. Chamberlain and Mr. Jones raised some objections to the plans for the two-bedroom apartments for married students as prepared by the Buildings and Grounds Department. Mr. Chamberlain pointed out the bad features from the standpoint of arrangement, and Mr. Jones called attention to the fire hazards involved in the arrangement of the heating system and in the lack of exit from the back bedroom.

After some discussion, Mr. Chamberlain moved, Mr. Sullivan seconded, and it was carried that the plans for the two-bedroom apartments be

APARTMENTS FOR  
MARRIED STUDENTS

returned to the Buildings and Grounds Department with the request that the plans be revised to include the following: (1) possible rearrangement of the floor plan to avoid the necessity of going through both bedrooms to get to the bathroom; (2) a full window in the back bedroom to provide an emergency exit; (3) a window in the storage room for use in ventilation and also as an escape in case of emergency; (4) a laundromat building for the area with coin operated washers and dryers; (5) an alternate on a 220-volt outlet in the storage room for student-owned dryers; and (6) a provision in the specifications for liquidated damages on completed units.

Mr. McIntire called attention to the overdraft of \$31,373.83 in the Stores Warehouse account, as shown in the annual report of the President of the Board of Trustees. He also read to the Board excerpts of minutes of the March and May 1957 minutes of the Board authorizing an expenditure not to exceed \$15,000. He stated that it looked as if the Board's instructions had not been followed and he moved that a detailed statement on the warehouse from the time it started until the present be prepared for later consideration by the Board. Mr. Newton seconded the motion and it was carried.

Dr. Humphrey called attention to the suggested penalty provision prepared for inclusion in the contracts to be awarded for married student apartments. He stated that the suggested provision had been approved by the Physical Plant and Equipment Committee on December 11 and that he felt the entire Board should know about it. Mr. Newton then moved that the Board approve the proposed penalty provision. Mr. Chamberlain seconded the motion and it was carried.

To Be Included under SPECIAL CONDITIONS

LIQUIDATED DAMAGES:

a. It is hereby understood and mutually agreed, by and between the Contractor and the Owner, that the date of beginning, rate or progress, and

STORES WAREHOUSE

PENALTY CLAUSE IN  
CONTRACTS FOR MARRIED  
STUDENT HOUSING

the time for completion of the work to be done hereunder are ESSENTIAL CONDITIONS of this contract; and it is further mutually understood and agreed that the work embraced in this contract shall be commenced on a date to be specified in the contract.

b. The Contractor agrees that said work shall be prosecuted regularly, diligently, and uninterruptedly at such rate of progress as will insure full completion thereof within the time specified. It is expressly understood and agreed, by and between the Contractor and the Owner, that the time for the completion of the work described herein is a reasonable time for the completion of the same, taking into consideration the average climate range and usual conditions prevailing in this locality.

c. IF THE SAID CONTRACTOR SHALL NEGLECT, FAIL OR REFUSE TO COMPLETE THE WORK WITHIN THE TIME HEREIN SPECIFIED, then the Contractor does hereby agree, as a part consideration for the awarding of this contract, to pay to the Owner the amount of \$\_\_\_\_\_ as specified in the contract, not as a penalty, but as liquidated damages for such breach of contract as hereinafter set forth, for each and every calendar day that the Contractor shall be in default after the time stipulated in the contract for completing the work.

d. The said amount is fixed and agreed upon by and between the Contractor and the Owner because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages the Owner would in such event sustain, and said amount is agreed to be the amount of damages which the Owner would sustain.

e. It is further agreed that time is of the essence of each and every portion of this contract and of the specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where under the contract an additional time is allowed for the completion of any work, the new time limit fixed by such extension shall be of the essence of this contract. Provided that the Contractor shall not be charged with liquidated damages or any excess cost when the delay in completion of the work is due:

- (1) To any preference, priority or allocation order duly issued by the Government;
- (2) To unforeseeable cause beyond the control and without the fault or negligence of the Contractor, including but not restricted to act of God, or of the public enemy, acts of the Owner, acts of another contractor in the performance of a contract with the Owner, fires, floods, epidemics, quarantine restrictions, strikes, freight embargos, and,
- (3) to any delays of sub-contractors occasioned by any of the causes specified in sub-sections (1) and (2) of this article:

Provided, further, that the Contractor shall, within seven (7) days from the beginning of such delay, notify the Owner, in writing, of the causes of the delay, who shall ascertain the facts and extent of the delay and notify the Contractor within a reasonable time of his decision in the matter.

To Be Included under FORM OF CONTRACT

LIQUIDATED DAMAGES: The Contractor agrees to pay the Owner the sum of \$\_\_\_\_\_ per day for each and every calendar day in the excess of the above numbered days that the work remains incompletd, Sundays and Holidays included. This amount is agreed upon as proper measure of liquidated damages the Owner will sustain by failure of the Contractor to complete the work within the stipulated time, and is not to be construed in any sense as a penalty.

(Suggested)

SCHEDULE OF LIQUIDATED DAMAGES

Amount of Contract		Amount of Liquidated Damages Per Day
More Than	Less Than	
\$ 0	\$ 10,000	\$ 20.00
10,000	20,000	30.00
20,000	50,000	40.00
50,000	100,000	50.00
100,000	200,000	60.00
200,000	400,000	70.00
400,000	600,000	80.00
600,000	800,000	100.00
800,000	1,000,000	120.00
1,000,000	1,500,000	165.00
1,500,000 and over		250.00

The Trustees considered a letter from the Secretary of the Wyoming Insurors Association proposing a revision in the method of handling the insurance on campus property so as to simplify the procedures and equalize the annual insurance costs. The plan as proposed was to write all insurance on the Campus General Form in five policies, one to expire each year, to require the writing companies to re-insure in those other companies which

UNIVERSITY INSURANCE

have participated in insurance on the campus in approximately the same proportion as they currently have, and instead of paying the writing agent a five per cent commission as heretofore, to divide equally among all its members the five per cent commission on all University business written by members of the Laramie Board of Insurers. Mr. Reed stated that he felt the proposed plan would not meet with general approval among insurance people in the state and he recommended that it be rejected. The motion was seconded by Mr. Newton and carried.

At 11:00 a.m. two students, Jane Lacy of Cheyenne and Russ Donley of Casper, came into the meeting to explain a plan worked out by the Interfraternity Chaplains' Council for constructing a chapel on the campus. They explained that the chapel would be for use by students of all denominations, that they proposed to secure money for construction through student solicitation of individuals and businesses throughout the state, and that the request to the Board was for allocation of space on the campus for construction of the building. They went on to say that they had secured approval of their plan from the Wyoming Council of Churches and from the L.D.S. Church, that they hoped to secure approval from the Catholic and Jewish groups, and that they had secured an opinion from Mr. E. G. Rudolph, legal advisor for the University, that there would be no legal objection to construction of a chapel on the campus.

Copies of the proposed plan for the chapel were distributed, and the students explained that the outside would be of native stone and glass construction with a copper roof, and that the total cost had been estimated at \$65,000.

After the students had answered a number of questions from the Trustees concerning the uses that would be made of the proposed building,

NON-DENOMINATIONAL  
CHAPEL FOR UNIVERSITY

plans for maintaining it after construction, etc., the students left the meeting. Mr. Reed then moved that, provided the students would submit to the Board a statement showing sufficient funds for construction of the building and plans for maintenance after construction, and provided the students would give the Board an opportunity to approve the final plans as well as the contract for the building, the Board approve granting a 99-year lease, with the option of renewal, on a plot of ground between the present Gymnasium and Wyoming Union buildings for construction of the chapel. Mr. Peck seconded the motion and it was carried.

1. General Expense. Mr. Reed moved that the Board authorize an appropriation of \$180 to cover the cost of drilling to bedrock in order to obtain Atomic Energy Commission approval for a radioactive waste disposal area on Animal Production Department land west of Laramie. Mr. Peck seconded the motion and it was carried.

2. Student Health Service. Mr. Reed moved that a supplementary appropriation of \$2,000 for supplies be authorized for the Student Health Service for the remainder of the 1958-59 fiscal year. Mr. McCracken seconded the motion and it was carried.

Mr. Peck moved that the Board approve the recommendation of the Dean of the Graduate School that fee remissions comparable to those given graduate assistants be authorized for any students receiving fellowships under the National Defense Education Act. Mr. Sullivan seconded the motion and it was carried.

The Trustees considered a proposed amendment to the Wyoming Retirement Act, prepared by a legal member of the University Retirement and Insurance Committee, which would permit Agricultural Extension Service employees to elect to continue coverage under the Retirement Act, to

BUDGET CHANGES

General Expense

Student Health Service

FEE REMISSION FOR  
NATIONAL DEFENSE  
GRADUATE FELLOWSHIP  
RECIPIENTS

EXEMPTION OF EXTENSION  
EMPLOYEES FROM WYOMING  
RETIREMENT PLAN

receive a partial retirement allowance, or to withdraw their contributions. Dr. Humphrey explained that the proposed amendment had been prepared at the request of Agricultural Extension personnel, who are required to hold membership in the Federal Civil Service Retirement System and who feel that participation in the Wyoming Retirement System imposes an undue hardship upon them. He stated that if the Board approved the amendment plans would be made to have it introduced during the 1959 session of the Legislature. Mr. McCracken moved that the proposed amendment be approved. Mr. Reed seconded the motion and it was carried.

Dr. Humphrey suggested that the next regular meeting be set for March 6-7, with the possibility that a special meeting might be called before that time, and that April 23-25 be set as the dates for the meeting to consider the 1959-60 operating budget. He also suggested that plans be made to lay the cornerstone for the new addition to the Engineering building on the afternoon of April 23 and to invite representatives of the oil companies to participate in the ceremony and a dinner afterward. The annual meeting of the Board, Dr. Humphrey stated, would be held on May 29-30, just preceding Commencement.

The Board adjourned for lunch at 12:30 and reassembled at 1:30 p.m., with all members present who were present for the morning session except Mr. Jones.

President Humphrey read some correspondence between Assistant Dean John Vaughn of the College of Agriculture and Mr. Doyle F. Child of the Star Valley Realty Company concerning the possible sale of a tract of land 247½ feet square in the southeast corner of the Afton farm. On behalf of a client Mr. Doyle offered \$12,000 for the tract in question.

DATES FOR FUTURE MEETINGS

POSSIBLE SALE OF PORTION OF AFTON SUBSTATION LAND

After careful consideration of the proposal, it was moved by Mr. Brough that Dean N. W. Hilston of the College of Agriculture, Dr. John Vaughn, and Mr. Leon Paules, Supervisor of Agricultural Substations, go to Afton to determine the use that would be made of the land if it were sold, to find out whether or not there would be suitable land adjacent to the farm that could be purchased to enable the University to develop the farm for maximum service to the community and the state, if such land should be available to take an option on it, and to report the results of their investigation, together with their recommendations, to the Board at its next meeting. Mr. Reed seconded the motion and it was carried.

Mrs. Patterson moved that the Board approve the recommendation of the Coordinator of Field Summer Schools and the Director of Adult Education and Community Service that field summer schools be held at Gasper, Powell, and Sheridan in the summer of 1959. Mr. Newton seconded the motion and it was carried.

Dr. Humphrey read a letter from Mr. Leon Paules, Supervisor of Agricultural Substations, reporting on the expenditures made at the inactive substations during the 1957-59 biennium and those contemplated for 1959-61. He concluded his report by stating that if present plans are carried out the three farms should be an asset rather than a liability to the University at the close of the 1959-61 biennium. Mr. Brough and Mr. Peck, two members of the committee appointed to visit the inactive substations some months ago, expressed approval of Mr. Paules' report.

Dr. Humphrey called attention to a problem the architects had encountered in preparing the plaque for the new addition to the Engineering building, since there would be a new Governor and there might possibly be some changes in the membership of the Board of Trustees. Mr. McCracken

FIELD SUMMER SCHOOLS

INACTIVE SUBSTATIONS

PLAQUE FOR ENGINEERING  
BUILDING ADDITION

moved that the plaque include the name of Milward L. Simpson as Governor during the planning of the building and that of J. J. Hickey as Governor during construction, that it also include the names of members of the Board of Trustees who served during the planning of the building, and that additionally it include the names of any new members who would serve during construction. Mr. McIntire seconded the motion and it was carried. Dr. Humphrey stated that a sketch of the plaque would be prepared by the architects for presentation to the Board at a later meeting.

Dr. Humphrey stated that he had already had four meetings with Legislators in various sections of the state and that he expected to have five more during the week of December 15. He showed the Trustees some of the charts prepared for use in explaining the University's Legislative program and explained some of the difficulties involved in getting Legislators to understand the University's rather complicated budget. He also distributed copies of two recent salary studies pointing up Wyoming's unfavorable rating as compared with other similar institutions in the region and the nation.

Mr. Hansen stated that recent publicity concerning the number of students receiving "down slips" at mid-semester prompted him to suggest that some effort should be made to correct the situation through an improvement in the relationship between teachers and students, particularly freshmen. He stated that he felt too many students were not getting the supervision they needed from their teachers. Several other Trustees expressed the same feeling expressed by Mr. Hansen. Dr. Humphrey stated that in reporting to the faculty on his meetings with Legislators he would state that he had met with general approval of the proposed salary increases on condition that they would be given on the basis of merit and that one principal basis for determining merit would be the amount

MEETINGS WITH  
LEGISLATORS

NEED FOR CLOSER CON-  
TACT BETWEEN TEACHERS  
AND STUDENTS

of time spent by instructors in counseling students. He added that he would also send a letter to the Deans directing them to make every effort to secure cooperation from their faculty in the matter of helping students needing special attention.

Mr. Hansen read a resolution he had prepared expressing appreciation to the McCracken group of newspapers, radio and television stations for their services in raising the necessary funds to send the University Band to the Sun Bowl game on December 31. Mr. Reed moved, Mr. Sullivan seconded, and it was carried that the resolution be approved as follows:

WHEREAS the University of Wyoming having won the Skyline Conference championship in football has accepted an invitation to play in the Sun Bowl this year, and

WHEREAS the McCracken group of newspapers, radio and television stations in the cities of Cheyenne, Laramie, Rawlins, Rock Springs, and Worland, recognizing the innumerable benefits that would inure to the state as well as to the University of Wyoming and its championship football team by having the fine University Band accompany the football team to the game, offered their services in raising the necessary funds by voluntary contributions from the people of our state, and

WHEREAS the people of Wyoming again demonstrated their loyalty and attachment to the University by contributing generously and adequately to the campaign,

NOW THEREFORE BE IT RESOLVED that the University Board of Trustees wishes to express the appreciation of the University to the newspapers, radio and television stations concerned and to all of those who have helped in this most worthwhile endeavor.

Dr. Humphrey suggested that the Board adopt a resolution expressing appreciation to Governor Simpson for his contributions to the University and the state through his service on the Board of Trustees and in the governorship of the state. Mr. Sullivan moved, Mr. Reed seconded, and it was carried that the resolution be prepared as suggested. Mr. McCracken was asked to write the resolution and he stated that he would be happy to do so.

RESOLUTION OF APPRECIATION TO McCRAKEN NEWSPAPERS

RESOLUTION OF APPRECIATION TO GOVERNOR M. L. SIMPSON

Mr. Newton stated that, on behalf of Mr. Jones, who normally made such motions, he would like to move that the Board authorize a bonus of \$2,500 to the football coaching staff in recognition of winning the 1958 Conference championship. Mr. Brough seconded the motion and it was carried.

BONUS FOR FOOTBALL TEAM

President Humphrey mentioned the possibility that the large numbers of vacancies in head coaching positions throughout the country, together with Wyoming's successful season, might result in Coach Devaney receiving offers from other institutions. He asked the Board's direction in meeting the situation should it arise. It was the consensus of the Board that the proper way to proceed would be for President Humphrey and Director Jacoby to talk with Coach Devaney prior to the NCAA meetings concerning the possibility of replacing his present contract, which has one more year to run, with a new three-year contract at an increase in salary. Dr. Humphrey stated that he would confer with Mr. Jacoby concerning the matter and report to the Board at a later meeting.

POSSIBILITY OF NEW CONTRACT FOR COACH DEVANEY

Mr. Hansen stated that several people had asked him about the possibility of the Rodeo Club securing financial help for some of the trips its members had to make to participate in rodeos. President Humphrey stated that if the interested students would come to him he would be glad to work out something for them.

RODEO CLUB

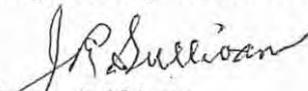
Mr. Hansen also mentioned the complaint he had received from a number of parents who felt too much emphasis was being placed on extracurricular activities at the University, to the detriment of students' scholastic records. President Humphrey stated that the matter was already under review by the Administrative Council and that he felt some solution to the problem could be worked out.

POSSIBLE REDUCTION IN EXTRACURRICULAR ACTIVITIES

Mr. Hansen stated that the Grand Teton Lodge and Transportation Company would like to recruit summer employees from among students in the schools in this area, that they had had fine success with students from some of the Utah schools, but that Wyoming students had not proved too desirable because of their failure to feel a responsibility for completing their contracts. He asked that the University employment office be directed to impress upon students the need for a sense of responsibility on their part in accepting employment, even to the extent of telling them that they would not receive further help on the campus if they failed to complete their contracts. Dr. Humphrey stated that he would inform the Director of Student Personnel and Guidance of the statements made by Mr. Hansen.

The meeting adjourned at 4:00 p.m.

Respectfully submitted,

  
J. R. Sullivan  
Secretary

SUMMER EMPLOYMENT  
OF STUDENTS BY GRAND  
TETON LODGE AND  
TRANSPORTATION COMPANY

**December 11, 1958**

**Physical Plant & Equipment  
Committee**

## (Physical Plant and Equipment Committee)

The Physical Plant and Equipment Committee of the Board of Trustees, hereinafter called the Committee, met at 10:00 a.m. on Thursday, December 11, 1958. Mr. R. E. Barrett of The Stanley Engineering Company, hereinafter called SEC, of Muscatine, Iowa, was present and reviewed in detail a report prepared by his firm setting forth several plans for modification and enlargement of the University of Wyoming Power Plant, with special emphasis on steam and electrical load which is anticipated to handle the present and future electric and steam loads forecast by years to 1968, with the necessary repairs, maintenance and enlargement of our distribution system.

The Committee found that the present boiler capacity to supply the firm steam demand of the proposed enlargement of our building program is not adequate. Particular attention was called to the Erie City boiler now in use. This boiler is not in condition for continued service, and even if electricity is not generated an additional 50,000 pound boiler with a working steam pressure of 450 pounds PSI should be installed.

The Committee approved the recommendation of the SEC report on pages #15, #18 and #20 in the amount of \$990,000, which sum is to rehabilitate the present steam and electrical distribution system, install a new boiler and expand to take care of the new and proposed buildings up to 1968, with an approximate 25% excess capacity of steam generation and distribution beyond 1968 estimated needs.

The Committee, having approved the above recommendation as to steam requirements, next considered electric power requirements of the present buildings and proposed new buildings. It became apparent that our present generating capacity is not adequate to serve our present electric power load without consideration of the future. At this point the Committee, with Mr. Barrett, gave careful consideration to a proposal submitted by the Pacific Power & Light Company, hereinafter called PPLC,

whereby this firm would supply all electric power requirements of the University under a ten-year contract at a present cost of .0117 per kw at University load factor. However, the contract carried with it an escalator clause tied to fuel costs which might increase the electric cost.

In connection with the Committee's review of the PPLC proposed contract it then examined various proposals prepared by the SEC, and same were explained in detail by Mr. Barrett whereby three proposals were presented to the University to generate its own electric power needs. These proposals were then compared with the various exhibits attached to the PPLC contract and a comparison and analysis of costs were considered. The Committee, in examining the schedule of costs of University generation prepared by the PPLC, took exception to several charges as not being proper in the University generation of power costs: (1) allocation of labor, (2) insertions of certain overhead costs which the Committee felt did not exist, (3) charges for depreciation were questioned, as such charges are not set up on other building projects, (4) allocation of fuel costs.

At this point Mr. Chamberlain presented the possibility of the University purchasing power direct from the United States Bureau of Reclamation, hereinafter called USBR, and cited costs of electric energy paid by the town of Lusk for purchase of power from the USBR. He also referred to a conversation with an official of the USBR. The Committee requests that inquiry be made into what the USBR could do for the University in meeting its power needs and requirements.

The Committee then reviewed the present electrical contract with PPLC and found that it expires December 31, 1959, with a year-to-year renewal right subject to a six-month cancellation date by either party previous to December 31, 1959, and each year thereafter.

## (Physical Plant and Equipment Committee)

The Committee found that by comparing kw costs of its present power plant as enlarged under proposals made by SEC that electric power would be produced cheaper than the rate proposed by the PPLC and that the investment necessary for such enlargement could be recaptured in a maximum of sixteen years, whereas the new equipment for such generation would have an expectant life of thirty to forty years.

At 1:30 p.m. the Committee met with the following four people: Mr. Hoover, Mr. Baird, Mr. Breslin and Mr. Elson, officials of PPLC, and discussed their proposed contract together with their exhibits showing calculation of the University's generating costs for the years up to 1968. This group was given every opportunity to present and clarify their proposals and the Committee in turn outlined its exceptions so they were fully informed as to the Committee's thinking. The interview lasted about two hours.

The Committee makes the following recommendations:

(1) That all maintenance, repairs and enlargement to the steam and electrical distribution system as shown on pages #15, #18 and #20 of the SEC report should be made, and the Committee was unanimous in the opinion that the Erie boiler should be discarded and the new boiler shown on page #15 of the SEC report should be purchased and installed. The total cost of the above items, as shown in the report, is \$990,000, and funds should be made available so this work would be completed in the 1959-61 biennium. The Committee feels that if this recommendation is approved the University will have firm steam to meet its requirements through 1968 and beyond. By firm steam we mean sufficient standby in the event the largest unit might be out of service.

(2a) The Committee felt that if power could be obtained from PPLC at a price not to exceed the cost of the University generating its own power and was assured of such a price for a term of years, such purchase

## (Physical Plant and Equipment Committee)

of power would eliminate the necessity of additional capital investment by the University and might be advantageous to the University. The Committee does not feel that the proposed new contract presented to the University assures it of equal power costs at the present time and certainly raises the question of higher costs in the future. In arriving at this conclusion the Committee had to give careful consideration to the steam it would have on a firm basis for heating purposes that might be used for the generation of electric power. Consideration was also given to labor costs which, in the opinion of the Committee, would not increase over the cost of operating the boiler for steam heat if generators were connected to the boiler lines and the exhaust (waste) steam was utilized for steam heating.

(2b) The Committee recommends proposal #3 of the SEC report for the installation of two 2,000 kw generators and finds, while this installation costs more than proposal #2 of the SEC report, it provides the necessary flexibility and eliminates the necessity for purchase of outside power, whereas proposal #2 provides for installation of one 3,000 kw generator and calls for purchase of outside electric power for standby and minimum power at approximately \$1,075 per month. A more serious objection to this 3,000 kw unit is that if this unit is out of service the University would be faced with the purchase of outside power with a heavy demand charge. Also proposal #3 results in cheaper costs per kwh than proposal #2, and when compared with the proposed PPLC rate of .0117 kwh shows a saving of .0072 kwh. Using this cost of power when applied to the energy usage of 12,000,000 kwh per year estimated as shown in the report of PPLC, this is a saving annually of \$86,400. With the increased anticipated and estimated load and a 100% generation of electrical energy, additional savings most likely would result in lower cost energy per kwh.

(3) The Committee is of the opinion that the new contract submitted by the PPLC is not their final offer and that certain adjustments such as the elimination of the escalator clause and elimination of demand that all power be purchased and generated by the University might be made. Therefore, the Committee suggests that further negotiations be conducted with the PPLC to determine whether or not these adjustments could be made and to specifically provide for the continued use of our present power generating capacity and continued purchase of excess power needs under an extension of a period of one additional year beyond the present expiration date of December 31, 1959, or modification of the new proposed contract for a comparable period of time with continued use of present generating equipment. The Committee does not feel that at this time the University should be bound by a ten-year contract which by its term eliminates its right to continue its present generating equipment. Our present equipment stands us at no new capital investment costs, and according to Mr. Barrett has an anticipated additional life of approximately fifteen years. At present our generating cost is .007 and when the new boiler which has been recommended is installed our generating equipment will have firm steam for its operation. The Committee has been advised by both the PPLC and Mr. Barrett that the salvage value of its present generating equipment, if shut down, is nil.

(4) The Committee recommends that President Humphrey include in his request for revenue bond authorization the sum of \$990,000 as recommended in item (1) above, and the sum of \$1,180,000 as recommended in item (2b) above, and further recommends that the \$990,000 be expended for the purposes shown but that the sum of \$1,180,000 be held in abeyance until final determination is made on the following:

(a) Whether or not it is possible for the University to purchase

USBR power at a price equal to or below the cost of generating power, and at a price below the PPLC offer.

- (b) Final determination as to the best terms and conditions possible to obtain from the PPLC to provide for the continued use of the University's generating equipment (providing same is desired), elimination of escalation of costs in the future, and the acquisition of a short-term contract. The Committee feels that the University is not taking an undue risk, as the power costs will be governed by the Public Service Commission regulations.

(5) If the above recommendations are approved, the University will be adequately protected from every angle known to the Committee and will have the flexibility of several sources of power during the coming biennium (1959-61). During this period the University will be able to make the proper decision. We do not feel that all the facts are available at this time. Should the University decide to purchase the power instead of making the capital investment during the coming biennium, the revenue bonds for the generators described in (2b) would not be issued or sold.

H. F. Newton, Chairman